

Harrison Hills City School District Board of Education

Regular Meeting Held November 16, 2023

The Harrison Hills City School District Board of Education met in regular session on November 16, 2023 at 6:00 pm in the auditorium of Harrison Central, Cadiz, OH. The following members were present: Mr. Watson, Mrs. Mattern, Mrs. Kenny, Mr. Banks and Mrs. Willis. An audio recording is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order. He then asked for a moment of silence for the communities of Tusky Valley and Carrollton.

Approval of Minutes

Mrs. Mattern made the motion, seconded by Mrs. Willis, that the board approve the minutes of October 26, 2023. On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Acceptance of Agenda and Addendum

Mr. Banks made the motion, seconded by Mrs. Mattern, that the board accept the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes. The president declared the motion approved.

Treasurer's Report

Mr. Watson made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report for the month of October, 2023 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of November, 2023 with the following then and now certifications:

Page	Vendor	Invoice	Amount
10	Varsity Brand Sports	922439503	\$10,476.00
11	Dawson Enterprise	30836	\$ 4,352.25
11	The Huntington Bank	Dec - 23	\$48,801.00

Advances/Transfers:

ADVANCE:

Description	Amount	From:	To:
Advance to Close October	\$ 78,845.95	001	516-9924
Advance to close October	\$ 100,258.12	001	572-9924
Advance to close October	\$ 9,018.95	001	584-9924
Advance to close October	\$ 17,336.38	001	590-9994

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Repayment of Advance	\$ 78,845.95	516-9924	001
Repayment of Advance	\$ 100,258.12	572-9924	001
Repayment of Advance	\$ 9,018.95	584-9924	001
Repayment of Advance	\$ 17,336.38	590-9994	001

TRANSFERS:

CLASS 2020 TO CLASS2025	\$ 87.06	200-911R	200-911W
CLASS OF 2023 TO CLASS OF 2025	\$ 5,485.80	200-911G	200-911W
CAFETERIA NEGATIVE BALANCES	\$ 597.65	006-9014	006

5 Year Forecast: The treasurer then went over the 5 Year Forecast PowerPoint presentation that was at each board member's station. The Forecast will be under business and operations for approval.

Additional Items: The treasurer shared that Frontline will be live Nov. 28 and PaySchools should be up and running by the end of November. The district received donations from MinuteMen, that would be used for Blessings in a Back Pack, and Scott Methodist Women for lunch assistance. We received the Feminine Hygiene grant. The district was also notified if HB187 passes that this could cause a significant delay in receiving the first half real estate settlement in CY 2024. It could be as late as the end of June first of July.

Discussion: Mr. Watson asked about the bond millage and Mrs. Harding said that it was originally for 4.48 mills, however it is being collected at 2.00 mills. The .50 mills for the required maintenance fund is not permitted to be reduced. Mr. Watson thanked her for her report.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

School Security

Mr. Mike Saffell-Director of Operations & Safety reported that a safety meeting will be held on November 30. Scheduling for drivers for two 4 hour safety trainings has begun.

Staff Report

Mr. Hibbs talked about the fall recognition banquet that was held last night. He provided a list of students and what they were recognized for. He also shared highlights from the athletic director's conference.

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Superintendent's Report/Correspondence

Mr. Morgan welcomed Amber from the Jefferson County ESC who was there to present Best Practice Grants to three of our teachers; Susan Macenczak, Becky Agostini and Misty Barker for \$660.00 each.

Mr. Morgan shared that the students honored the veterans with a breakfast on Friday. The community did so on Saturday at the Stephenson Center. Our marching band was also in attendance.

He said that the school district and board has reached out to Tusky Valley and Carrollton. We are here for anything they may need.

Board Member Committee Reports

Mrs. Kenny spoke about the OSBA conference and was very appreciative to go. The board agreed.

Mr. Banks said he has driven to Columbus the last 2 days and is reminded of the importance of our bus drivers who transport our students.

Executive Session

Mrs. Kenny made the motion, seconded by Mr. Banks, that the board adjourn at 6:40 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 7:41 pm.

Personnel

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mr. Banks, that the board approve the following:

Volunteer: Approve the following volunteer for the 2023/24 school year:
Paige Richards Basketball Girls

Unpaid Leave: Approve an unpaid personal leave of absence for Susanna Burghy
Burghy beginning 12/4/2023 for the remainder of the 2023/24 school year.

Substitutes: Approve the following substitute employees for the 2023/24 school year:
Paige Boals Nurse
Rebecca Miller Educational Aide, Secretary

On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.

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Business & Operations

Upon the recommendation of the superintendent, Mrs. Willis made the motion, seconded by Mrs. Mattern, that the board approve the following:

- 5 year forecast: Approve the five-year forecast for FY24-FY28.
- Field Placement: Approve a field placement agreement for the 2023/24 school year with Western Governors University.
- Sheriff MOU: Approve the Memorandum of Understanding with the Harrison County Sheriff's Office for professional service effective through 12/31/2023.
- Policies: Approve the first reading of the following policies:
- 4.01 Employment of substitute teaching staff
 - 6.06 Enrollment of Resident and Non-Resident, Homeless, and Foreign Exchange Students
 - 6.32 School Bus Emergency & Evaluation Procedures
 - 6.40 Transportation
 - 6.51 Overdose Reversal Drugs
 - 6.59 Artificial Intelligence
 - 6.60 Seizure Safety
 - 7.04 Promotion, Placement & Retention
 - 7.08 Achievement Testing Policies
 - 7.12 Home Education and Home Instruction
 - 8.05 Cash in School Building
 - 8.10 Uniform Federal Grant Guidance
 - 8.13 Procurement with Federal Grants/Funds
 - 8.14 Disposal of Property
 - 9.04 Gifts, Grants and Donation
 - 9.08 Title IX Grievance Procedure Employee and Student
 - 9.09 Harassment and Violence
 - 9.12 Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment
 - 9.13 Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment
 - 9.19 Section 504, ADA Grievance Procedure
 - 9.26 Emergency Management Plan
 - 9.46 Accommodation Policy Covering Employees
- Pepple & Waggoner: Approve the resolution 11162301 for retaining certain professional services of Pepple & Waggoner, LTD. in connection with legal matters relating to education and the operation of the school district, effective October 31, 2023:

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Section 1: The services of Pepple & Waggoner, Ltd., are hereby retained, effective October 31, 2023, such legal services to be in the nature of legal representation, Employment Relations Board, and recommendations that may from time to time be requested by the Board, Superintendent, or Treasurer concerning legal matters relating to education and the operation of the School District. Such services may include the review of any and all records of the client in this attorney-client relationship. In rendering such legal services as an independent contractor and in an attorney-client relationship. In rendering such legal services as an independent contractor and in an attorney-client relations, said Pepple & Waggoner, Ltd. shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or city or of this Board, or the execution of public trusts. Such services may be terminated at any time by the Board or said Pepple & WEaggoner, Ltd. by written notice to the other.

Section 2: For such legal and consultative services, said Pepple & Waggoner, Ltd. shall be paid reasonable fees as approved by the Board and shall be reimbursed for actual out of pocket expenses incurred in rendering such services.

Section 3: All notices and proceedings relating to this meeting and the actions of the Board of Education have been in compliance with the provisions of Section 121.22 of the Ohio Revised Code.

On roll call vote: Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes. The president declared the motion approved.

Use of Facilities

Upon the recommendation of the superintendent, Mr. Watson made the motion, seconded by Mrs. Willis that the board approve the following use of facilities:

Boy Scouts of America..... Stephenson Center, January 19, 2024
12:00 p.m.-11:00 p.m.....Pinewood Derby NRC; however, fees may be charged if needed.

On roll call vote: Mr. Banks, yes; Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes. The president declared the motion approved.

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Executive Session

Mr. Banks made the motion, seconded by Mrs. Mattern, that the board adjourn at 7:44 pm into executive session for the purpose of investigation of complaints against a public employee. Matt and Molly Brooks joined the board individually. On roll call vote: Mrs. Willis, yes; Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes. The president reconvened the meeting at 9:57 pm.

Adjourn

Mr. Watson made the motion, seconded by Mrs. Willis, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Watson, yes; Mrs. Mattern, yes; Mrs. Kenny, yes; Mr. Banks, yes; Mrs. Willis, yes. The president declared the motion approved.



Approve



Attest